

VILLAGE OF SAYBROOK  
MEETING MINUTES  
MONDAY APRIL 9, 2007

Mayor Ron Stauffer called the regular meeting of the Saybrook Village Board to order at 7:02 p.m. In attendance were Chad Benjamin, Craig Horsch, Patrick Lewis, Charlie Morris, Jim Gravitt, and Ron Burgess.

**Minutes:**

Craig motioned to accept the March 12<sup>th</sup> meeting minutes as presented, Patrick seconded, motioned carried 6-0.

**Guests:**

- Mike Emery addressed the board with a status on the police substation in the Village. Mike noted that we are almost there and commended how quickly the room was transformed for the substation. Also reported the number of calls in Eastern McLean County as over 2,300 in 2006, 700 of those in Saybrook alone, providing justification the rural substation. This substation will be servicing the eastern portion of the county and will benefit several communities; County officers are already responding concerns by residents. The process is currently underway of hiring an officer for the substation. Scheduled work hours will be determined based on what the officer determines as community needs. Overall the officer's duty will be to protect the overall population of the area.
- Terry Garlock questioned the board in regards to abandoned property at 905 N Main St. The property is overrun with rodents and has broken windows and could be considered a hazard. Chad explained the process of contacting the owner and working through this with the village. The mayor suggested that this property be added to the 2007 -2008 property clean up efforts.
- Steve Heavlin questioned the board in regards to the Danny Durham property (a mobile home on N Washington St. The property has junk; trash; and 2 inoperable vehicles. The children are unruly, throwing trash at and in his property across the street. Steve has attempted to talk directly with them, but has encountered the use of foul language in return. The mayor suggested also adding this property to the 2007 -2008 property clean up efforts.
- Marty Tipsord reporting as chairperson of the Saybrook Freedom Festival Committee wanted the board to be aware of a planned Saturday activity which will include a wine tasting event.

**Maintenance Report:** Geno reported:

- Kids are tearing up street signs again.
- Doesn't know what to do with the tile at the Jerry Trhlik residence, he has worked on this three times this year already. This is a field tile that doesn't belong to the village, need to determine future needs?
- A new tile may be needed from the road to Trhlik property.
- Status on working water meters, Geno reported all are working and approximately 100 still need to be put in. He has 60 of these 100, but will needs to work on them before installing.

VILLAGE OF SAYBROOK  
MEETING MINUTES  
MONDAY APRIL 9, 2007

- Geno needs to call Mike Bell at Midwest Meter to check why we haven't received all the meters we ordered.
- The alley way between State and Center needs work, some holes filled in.
- Ron B reported that every other hydrants was flushed on Friday April 6, each line took approximately 8 minutes to clear. The dirtiest line was at Lincoln St and the following broken hydrants need replaced;
  - o Ethel Carnahan corner of Washington and Harrison
  - o Hydrant at township building
- Chad will get a bid for replacing hydrants.

**Committee Reports:**

**Finance:**

- Chuck reported the Water Fund has a CD due the 12<sup>th</sup> that will pay off the General Fund.
- Chad discussed the budget he presented for approval, noting that the infrastructure was separated from emergency services. Patrick made a motion to approve the budget as presented Ron seconded, motion carried, budget approved as Ordinance #1764.

**Parks & Civic:**

- Charlie reported no rentals
- Charlie presented a bid from Streenz Plumbing and Heating to be discussed under old business, with other pending work needed at the Community Center
- Also a letter was received from the States Attorney regarding a mediation session that will take place with the juvenile who did some damage at the center a member of the board is encouraged to attend the session for input and outcome. Chad will return a call and attend the meeting if possible.
- Charlie also asked the status of the rock that was to be place in the driveway area of the center? This had previously been approved, the mayor asked Jim G to contact Jim Bradd to bring a semi load of rock and deliver.

**Streets & Sidewalks:**

- Ron B. reported that he received a bid for 2 miles of road from Bernach Construction Company, Tuscola in the amount of \$18,100. Additional payment of \$4,200 will include trucking and road chip material with bills payable to Prairie Material and Larry Bottles Trucking for hauling material to the township site for storage.
- Craig made a motion to accept the bid up to \$22,500 total expenses Ron B seconded motion carried 6-0.
- The need for weight limits signs to be posted on all bridges was discussed no decisions were made.

VILLAGE OF SAYBROOK  
MEETING MINUTES  
MONDAY APRIL 9, 2007

**Utilities:**

- Linda reported that several customers had paid delinquent water bills; two had called to make arrangements to pay and two customers were shutoff

**Ordinances:**

- Discussion took place regarding the properties presented by the two guests; the Main St property is in Violation of the abandoned property ordinance and the Washington St property is in Violation of two ordinances, Garbage Refuse and Inoperable Vehicles. Chad made a motion to send ordinance violation letters to both property owners; Patrick seconded motion carried 6-0.
- Chad asked Jim if we had any demolition paperwork from the Attorney, and noted that we should get bids for demolition work for the Nickerent and Bridgewater properties. The mayor told Jim to get bids from David Rush, Jim Bradd; Steve Bane and Jarod Boyle, trying to keep business with local residents first.

**EMA (Emergency Management Agency)**

- Larry Sosamon EMA coordinator gave the following reports:
- 16 village residents took a 2 hour storm watch readiness class presented by the Chicago Area EMA.
- In addition six of those residents also participated in a 6 hour class for additional training on 'storm awareness' which include radar interpretation.
- The EMA has received the rescue vests which will identify EMA personnel in an emergency situation.
- Sosamon Welding has donated a storage job box for keeping EMA items and Pro Tech has donated sealed barrels for additional storage use.
- The generator is connected and ready for use at the township building.
- The tornado siren has been renamed as a 'Dangerous Weather Siren' the EMA group has outlined conditions when the siren will be sounded and will be sharing those with residents.
- The EMA group will meet the 1<sup>st</sup> Tuesday of every month in the Village Hall.

**Old Business:**

- **Sub-Station:** Ron B had spoke with Mike Emery regarding DSL needs for the substation, Verizon can provide DSL for \$39.95 per month, a \$30 dollar set up fee and \$149.99 equipment fee will be incurred by the village. Patrick will follow up with Mike and Verizon for additional needs of a phone and dedicated phone line.
- Ron B had spoke to Verizon regarding the plan for the Village Hall phone which will be on a 1 year contract and will include a \$27 fee for unlimited calls and a voice mail box at an additional \$4.95 monthly.
- **Medical Office:** No change in status Gibson City Hospital (GCH) remains interested, the village needs to identify a location, GCH would share 50/50 in cost; Patrick will continue to review options.

VILLAGE OF SAYBROOK  
MEETING MINUTES  
MONDAY APRIL 9, 2007

- **Community Center Repairs:** Discussion took place on the bids that were presented at the March meeting. Chad suggested a 2007 update plan be presented after committee appointments are made for the coming fiscal year. The mayor again reminded that bids be sought from local Saybrook contractors.
- **Pump House Water lines:** Continued discussions need to occur on what updates are needed in the pump house, the chemicals should be stored in a separate area this is not currently the case, several lines need replaced as well as nuts and bolts, no decisions were made on the much needed updates further discussion at the May meeting.
- **Mowing Bids:** The need to hire someone to mow was discussed. There are two people that need to do community service work, it's possible that they could help with mowing this topic will be discussed again in April.
- **Vision Statement:** Patrick briefly stated that as soon as a new board is seated the need to establish a schedule to develop a revised vision statement for the village with key elements including the purpose of the board and agreed upon values.

**New Business:**

- New members should receive notification of the Miller, Hall and Triggs sessions on May 12, 2007. The new board members names have been sent to the attorney.

**Public Comments on Non Agenda Items:**

- McLean County Health Department will provide the village with \$1,000 for use on Road and Ditch grading. Patrick will follow up identifying that the board has an interest in obtaining the funds and that Geno could attend the any necessary discussion session(s).

**Payment of Bills:** Craig made a motion to pay bills as presented, Ron seconded, and the motion carried 6-0.

With no other topics for discussion the meeting was adjourned at 9:22 p.m.

Respectfully Submitted,  
Linda Burgess